

## AM-300/400

### QUICK SETUP GUIDE

#### For detailed instructions

on setting up and using the AM-300/400, see the online guide on the CD-ROM.  
To open the guide, double-click the **Manual** folder on the CD-ROM, double-click **English**, and then double-click **Online Manual.pdf**.  
(Note: Acrobat Reader 5.05 or higher is required to view the manual. To install Version 5.05, double-click **Acrobat Reader, English**, and then **ar505enu.exe** on the CD-ROM.)  
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**1** Make sure you have the following items. If any are missing, contact your dealer or retailer.  
**Note:** The shape of the line cord plug varies by country. An adapter (not shown) is provided in some countries.

Telephone line cord (AM-400 only)    Toner cartridge    Drum cartridge

Output tray    Document feeder tray    Setup Guide    CD-ROM

**2** Attach the trays.

When the tray stops, lift the end slightly and push in.

**3** **Important:** Pull the scanner release toward you to release the scanner lock.  
**Caution:** Be sure to release the scanner lock before plugging in the power cord.

**4** Plug the power cord into a standard, earthed power outlet.  
**Note:** The power outlet must be installed near the equipment and must be easily accessible.

**Note:** The shape of the power plug varies by country

**5** **AM-400 only:** Connect the phone line cord to the **TEL. LINE** jack and a wall jack.  
**Italy:** Use the provided adapter to connect the line cord to the wall socket.

**Note:** The shape of the line cord plug varies by country.

**6** Install the toner cartridge and drum cartridge.

- Press **1**. Open the side cover **2** and then the front cover **3**.
- Remove the drum cartridge from its packaging.
- Insert the drum cartridge, sliding it along the guides.  
**Caution!** Do not touch the fusing unit under the side cover after the machine has been in operation, as it may become very hot.  
Grasp this handle to push the cartridge in
- Remove the toner cartridge from its packaging. Shake the cartridge side to side four or five times to distribute the toner evenly within the cartridge.
- Insert the toner cartridge, sliding it along the guides **until it clicks into place**.  
Press on the arrow mark to make sure the cartridge clicks into place
- Close the front cover **1** and then the side cover **2**.
- Press **1** to select "YES" and then press **2**. (This resets the toner cartridge counter.)  
Display:  
TONER EXCHANGED?  
1: YES, 2: NO
- Reset the drum cartridge counter:  
a. Press **MENU** once and then **z** or **>** until "LIFE" appears in the display.  
b. Press **3 DEF** and then **2**.  
c. Press **2** repeatedly to exit.

**7** Load paper.

- Remove the output tray.
- Insert a stack of paper into the tray, print side up.  
The stack should not be higher than this line
- Squeeze the sides of the paper guide and slide it to the slot for the length of paper loaded.
- Replace the output tray.

**8** **AM-400 only:** Set the date and time that appear in the fax mode display.

- In the date and time display of fax mode (press **FAX** if needed to select fax mode), press **MENU**, **2 ABC**, **1**.
- Enter a two-digit number for the day ("01" to "31").  
Example: the 5th **0** **5 JKL**
- Enter a 2-digit number for the month.  
Example: February **0** **2 ABC**
- Enter the year (four digits)  
Example: **2 ABC** **0** **0** **5 JKL**
- Enter a two-digit number for the hour (00 to 23) and a two-digit number for the minute (00 to 59).  
Example: 9:25 **0** **9 WXY** **2 ABC** **5 JKL**
- Press **ENTER**.
- Press **2** repeatedly to exit.

• To clear a mistake press **z**.

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**Install the software on your computer. (The software allows the machine to be used as a printer and scanner.)**


**Note:** A USB 2.0 or 1.1 cable is required to connect the machine to your computer. Please purchase this separately.

1. **Make sure that a USB cable is not connected to the machine and your computer.** (The cable will be connected in Step 11.)

- If a cable is connected and a Plug and Play window appears, close the window and disconnect the cable.

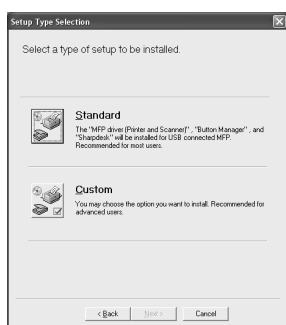
2. Insert the Sharp CD-ROM into your computer's CD-ROM drive.
3. Windows® XP: Click the **start** button, click **My Computer**, and double-click the CD-ROM icon.

Windows® Me/2000: Double click **My Computer** on the desktop and double-click the CD-ROM icon.

4. Double-click the **setup** icon (  ) in the CD-ROM window.
5. If the **Language Selection** window appears, select the language that you wish to use and click **Next** (the language selections will vary depending on your country or region).

6. Follow the on-screen instructions.

- When the **Setup Type Selection** window appears, select **Standard** to install all of the software components (this should normally be selected). If you only wish to install certain components, select **Custom** and then select the components that you wish to install.



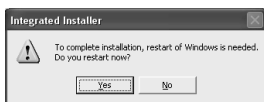
- In Windows® 2000/XP, if a warning message appears at any time regarding the Windows logo test or digital signature, be sure to click **Continue Anyway** or **Yes**.
7. When the **Finish** window appears to indicate that the selected packages have been installed, click **Close**.
  8. If the installation was a **Standard** installation, the following window will appear. Click **OK**.



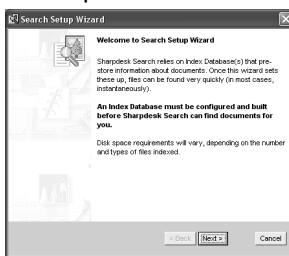
- If you installed the MFP drivers using a **Custom** installation and did not install Sharpdesk, the following window will appear. Click **OK** and go to Step 11.



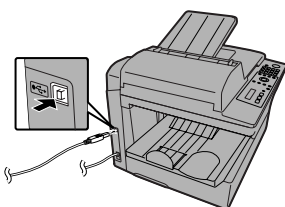
9. The following window will appear. Click **Yes** to restart your computer.



10. The Search Setup Wizard will appear. Follow the on-screen instructions to create an index database for Sharpdesk.



11. Make sure that the machine's power cord **is not** plugged in, and then connect the USB cable to the USB port on the machine and on your computer.



12. Plug in the machine's power cord.

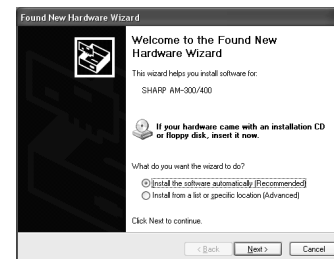
- **Windows® XP:** Follow Steps 13 through 16 to complete the installation of the software.
  - **Windows® 2000:** This completes the installation of the software.
- Note:** If a warning message regarding the Windows logo test appears (the warning may appear twice), click **Yes** each time the window appears. This will complete the installation of the software.

- **Windows® Me:** This completes the installation of the software.
- Note:** In the power management settings in the **Control Panel**, **System stand by** must be set to **Never**.

#### Completing the installation on Windows® XP

13. In Windows® XP, the **Found New Hardware Wizard** will appear. Make sure that **Install the software automatically (Recommended)** is selected and click **Next**.

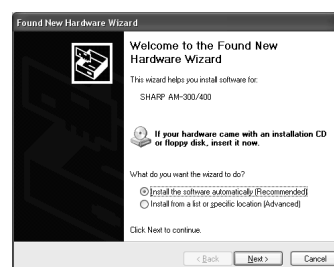
**Note for Windows® XP SP2:** The first window of the wizard will ask you if the wizard can connect to Windows Update. Select **No, not this time** and click **Next**.



- If a warning message appears regarding the Windows logo test, click **Continue Anyway**.

14. When the wizard finishes installing the software, click **Finish** to close the wizard.

15. After a brief interval, the **Found New Hardware Wizard** will appear again. Make sure that **Install the software automatically (Recommended)** is selected and click **Next**.



- If a warning message appears regarding the Windows logo test, click **Continue Anyway**.

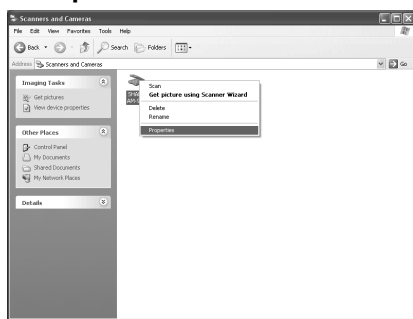
16. When the wizard finishes installing the software, click **Finish** to close the wizard. This completes the installation of the software on Windows® XP.

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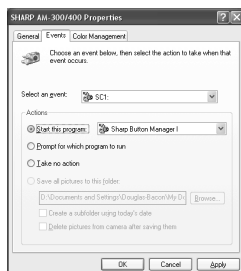
**Configure Button Manager (one of the programs installed in the above step) as the program on your computer that handles scanner events from the machine.**

#### Windows® XP/Me

1. Click the **start** button, click **Control Panel**, and double-click **Scanners and Cameras**.
- If **Scanners and Cameras** does not appear in Windows Me, click **view all Control Panel options**.
2. Right-click the **SHARP AM-300/400** icon and select **Properties**.



3. The **SHARP AM-300/400 Properties** appear. Click on the **Events** tab.
4. Select **SC1** from the **Select an event list**.
5. In the **Actions** field, select **Start this program** and then select **Sharp Button Manager I** from the list of programs. Click **Apply**.



6. Repeat Steps 4 and 5 for each of events SC2 through SC6. When finished, click the **OK** button.

#### Windows® 2000

1. Click the **Start** button, point to **Settings**, and select **Control Panel**.
  2. In the **Control Panel**, double-click **Scanners and Cameras**.
  3. Select **SHARP AM-300/400** and click **Properties**.
  4. Click the **Events** tab in the **SHARP AM-300/400 Properties**.
  5. Select **SC1** from the **Scanner events** list.
  6. In **Send to this application**, select **Sharp Button Manager I**.
- If other applications appear in the list, make sure that none are selected.
7. Click the **Apply** button.
  8. Repeat Steps 5 through 7 for each of events SC2 through SC6. When finished, click the **OK** button.

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<http://www.sharp.de/doc/AM-400.pdf>

An explanation regarding WEEE (information on disposal) is included in the online guide on the CD-ROM. Please read this information.